

## **Junior Code of Behaviour – Procedural Requirement Summary**

The following is a brief summary of the steps required for any breach of the Junior Code of Behaviour:

### **Person Reporting Breach of Code of Behaviour**

1. Verbally report your intention to Association within 24 hours of completion of the days play in which the incident occurred. (i.e. normally by Sunday 11.30 am)
2. Formal written reports to Association within 48 hours of completion of the days play in which the incident occurred for breach to be valid and acted upon by the Association. (i.e. normally by Monday 11.30 am)
3. Use the Appendix 1 – Breach of Junior Code of Behaviour reporting form to submit your breach report ensuing all sections are completed, outlining the charge and level of offence against all relevant persons.

### **Association Steps after receiving Breach Report**

1. Organise within 24 hours for the DRP to be formed and arrange for a hearing date and location to be set.
2. Notify all respective persons and clubs involved of the breach.
3. Once DRP is formed, notify all parties of the hearing date and location in which they need to attend. The hearing requires 72 hours notice.

### **DRP Hearing Actions**

1. Elect chairperson for hearing from representatives.
2. Adjudicate and hear evidence for and against the offence.
3. On the hearing night verbally communicate decision and any penalties.
4. Provide written confirmation Appendix 2 - Hearing Summary report within 48 hours to all parties involved.

### **Appeals against the DRP Decision**

1. Appeals against the DRP decision must be submitted and received by the Association, including the prescribed fee, within 7 days of the decision.
2. The Association to organise for the ARP to be formed and arrange for a re-hearing date and location to be set.
3. The appeals hearing to be convened within 28 days of receiving the appropriate appeal documentation.
4. Once ARP is formed, notify all parties of the appeal re-hearing date and location in which they need to attend. The hearing requires 72 hours notice.