

**> BE COVID SAFE.  
HELP NSW STAY IN BUSINESS.**



## Your COVID-19 Safety Plan

### Outdoor events

### Business details

<b>Business name</b>	Illawarra Cricket Association
<b>Business location (town, suburb or postcode)</b>	Albion Park
<b>Select your business type</b>	
COVID-19 Safe outdoor gatherings	
<b>Completed by</b>	Glenn Michael Bridge
<b>Email address</b>	<u><a href="mailto:gbridge64@hotmail.com">gbridge64@hotmail.com</a></u>
<b>Effective date</b>	11 October 2021
<b>Date completed</b>	14 October 2021

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### Wellbeing of staff and customers

**Exclude staff, performers and attendees who are unwell from the event.**

**Agree**

Yes

**Tell us how you will do this**

Provide prior advice to participants and also have QR signage at each venue  
Email participants prior to the event that if they are unwell or have any Covid symptoms to stay at home and not attend the training. We will also exclude any unwell participants or anyone showing symptoms. Advising participants that are turned away due to illness or displaying symptoms that they will need to provide proof of a negative Covid test before they return to training. We advise members to check the NSW Government website for full list of symptoms associated with COVID-19 infection and exposure sites - <https://www.nsw.gov.au/covid19/symptoms-and-testing>.

**Provide staff with information and training on COVID-19, including COVID-19 vaccination, when to get tested, physical distancing, wearing masks, and cleaning.**

**Agree**

Yes

**Tell us how you will do this**

Prior advice to clubs and participants and hold an information session with clubs to ensure 100% compliance.

Updated stakeholders on NSW government guidelines & Covid safe policies and procedures. Cricket Illawarra will communicate current Public Health Orders and compliance to volunteers on a regular basis, sharing updates from the NSW Government website & Social Media. Volunteers will be offered training on COVID-19 infection control & cleaning requirements through: the Infection Control Module training - Cleaning – Safe Work if required. When to get tested – NSW Government Social Distancing Requirements – Wearing of Masks requirements COVID-19 Safety Plan – Outdoor events Page 2 COVID-19 case locations list by suburb or town The list includes locations with health advice for close contacts, casual contacts and those needing to monitor for symptoms. Display conditions of entry including requirements to stay away if unwell

**Display conditions of entry including requirements to stay away if unwell, COVID-19 vaccination and record keeping.**

**Agree**

Yes

### **Tell us how you will do this**

QR posters at every venue for compulsory sign in with accompanied notice including to stay home if unwell.

Capacity Limits in nets - 5 people maximum per net to ensure physical distancing is mandated with spectators and players whilst participating in activity. Ensure participants are checking in via Service NSW QR code which will be displayed upon entry into the facility

**Take reasonable steps to ensure all people aged 16 and over on the premises are fully vaccinated or have a medical exemption (including staff, attendees and contractors). For example, ensure posters outlining vaccination requirements are clearly visible, check vaccination status upon entry and only accept valid forms of evidence of vaccination, train staff on ways to check proof of COVID-19 vaccination status, remind customers of vaccination requirements in marketing materials. Guidance for businesses is available at: <https://www.nsw.gov.au/covid-19/businesses-and-employment/covid-safe-business/vaccination-compliance-for-businesses>**

**Note: Staff outside of Greater Sydney who have received one dose of a COVID-19 vaccine are permitted to enter such premises for work until 1 November 2021 when they need to be fully vaccinated, or have a medical contraindication, in order to enter the premises.**

**Agree**

Yes

### **Tell us how you will do this**

Marketing to the community & Clubs, as well as abiding by Public Health orders in relation to vaccination.

Clubs must ensure all their members comply with Public Health Orders

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## **Physical distancing**

**Capacity for a controlled outdoor event must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 500 persons.**

**Capacity at a COVID-19 safe outdoor gathering must not exceed the lesser of 1**

**person per 2 square metres of space of the premises in which the activity is conducted, or 50 persons.**

**Agree**

Yes

**Tell us how you will do this**

Clubs to ensure a maximum of 20 people at each event prior to 80% reopening Change rooms to have signage for 1 person per 4m<sup>2</sup>

All other matches are outdoors with marketing & signage to maintain social distancing and for people not to congregate

All matches are outdoors with marketing & signage to maintain social distancing and for people not to congregate

**Ensure 1.5m physical distancing where possible, including:**

- **at points of mixing or queuing**
- **between seated groups**
- **between staff.**

**Agree**

Yes

**Tell us how you will do this**

Marketing & signage at venues for people not to congregate. Limiting the number of players per net to 5. Designated area for equipment with 1.5metre gap between each.

**Avoid congestion of people in specific areas where possible.**

**Agree**

Yes

**Tell us how you will do this**

All premises are public spaces and are covered with the 1.5m Social Distancing signage. Designated area for equipment with 1.5metre gap between each. Communicate with clubs, parents & spectators via email & Social Media that they will not be permitted in the

training area.

**Have strategies in place to manage gatherings that may occur immediately outside the premises and in any designated smoking areas.**

**Agree**

Yes

**Tell us how you will do this**

Advising participants to get in play and get out. Direction to parents to stay in vehicle during drop off and pick up where possible and to not congregate.

**Singing and dancing by audiences is not allowed in indoor areas.**

**Patrons can only consume alcohol when seated in indoor areas.**

**Agree**

Yes

**Tell us how you will do this**

Not applicable as all activities will be outdoor and no alcohol is permitted during a match

**Where practical:**

- **encourage private transport options to minimise crowding on public transport**
- **coordinate with public transport to minimise COVID-19 risks associated with transportation to and from the venue if crowding may occur.**

**Agree**

Yes

**Tell us how you will do this**

Encourage non use of Public Transport via marketing and request mask use if necessary.

We will recommend that participants utilise private vehicles for travel, and restrict travel in private vehicles to only with members of their own household, wherever possible

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## **Ventilation**

**Review the 'COVID-19 guidance on ventilation' available at <https://www.nsw.gov.au/covid-19/getting-back-to-work-a-covid-safe-way/ventilation-guidance> and consider which measures are relevant to your premises before completing this COVID-19 Safety Plan.**

**Agree**

Yes

**Tell us how you will do this**

All our events are outdoors with changerooms to be closed if no ventilation available

**Use outdoor settings wherever possible.**

**Agree**

Yes

**Tell us how you will do this**

Not Applicable, All cricket activity operate outdoors

**In indoor areas, increase natural ventilation by opening windows and doors where possible.**

**Agree**

Yes

**Tell us how you will do this**

Signage on Changerooms and marketing to clubs

**In indoor areas, increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).**

**Agree**

Yes

**Tell us how you will do this**

Not Applicable, All cricket activity operate outdoors

**Ensure mechanical ventilation systems are regularly maintained to optimise performance (for example through regular filter cleaning or filter changes).**

**Agree**

Yes

**Tell us how you will do this**

Not Applicable, All cricket activity operate outdoors

**Consider consulting relevant experts such as building owners or facility managers, ventilation engineers and industrial or occupational hygienists to optimise indoor ventilation.**

**Agree**

Yes

**Tell us how you will do this**

Not Applicable, All cricket activity operate outdoors

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## **Hygiene and cleaning**

**Face masks must be worn by staff and customers in indoor areas, unless exempt.**

**Agree**

Yes

**Tell us how you will do this**

Follow Public Health advice on Face masks

**Adopt good hand hygiene practices. Have hand sanitiser at key points around the venue.**

**Agree**

Yes

**Tell us how you will do this**

We will promote the use of hand sanitiser and hygiene practice to participants. We will encourage participants to carry personal hand sanitiser to enable good personal hygiene. No use of saliva on cricket balls Participants encouraged to bring their own equipment including cricket ball. Any equipment that is shared will be cleaned and disinfected after use

**Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.**

**Agree**

Yes

**Tell us how you will do this**

We will work with venue operators to ensure soap and towels are well stocked. We will advise them of issues

**Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces several times per day.**

**Agree**

Yes

**Tell us how you will do this**

All cricket activities operate outdoors with no frequently touched areas.



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## **Record keeping**

**Use the NSW Government QR code system to collect an electronic record of the name, contact number and entry time for all staff, attendees and contractors.**

**Agree**

Yes

**Tell us how you will do this**

We will register to use the NSW Government QR system and communicate the requirement to use the system to participants. We will ensure that a QR code for the venue is displayed in a suitable place and/or ensure that participants otherwise have a means of accessing the QR code upon arrival.

**Processes must be in place to ensure that people provide the required contact information, such as by checking phones for the green tick to confirm they have checked in (keeping 1.5m physical distance between staff and patrons). QR codes should be clearly visible and accessible including at entrances to the event.**

**Agree**

Yes

**Tell us how you will do this**

Clubs to have a manual sign on register for people who cannot use QR Code. Cricket Illawarra will make participants aware of the requirement to use the Service NSW QR system to check in at each venue or facility. QR codes and signage will be displayed at entry and exit points of venues. The check in 'green tick' may be verified by a team or club official

**If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If it is not possible for check-in to occur, keep a record of the name, contact number and entry time for all staff, attendees and contractors for a period of at least 28 days. These**

**records must be provided in an electronic format such as a spreadsheet as soon as possible, but within 4 hours, upon request from an authorised officer.**

**Agree**

Yes

**Tell us how you will do this**

A manual attendance register/roll call will be in place for anyone that is unable to scan the QR code provided. This register will be made available to an authorised officer available within 4 hours and filed for a minimum of 28 days

**Other types of venues or facilities at the event must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the event on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured if the event has sub-premises that are gyms, entertainment facilities, hospitality venues, nightclubs and retail premises.**

**Agree**

Yes

**Tell us how you will do this**

All venues have a separate QR Code which covers sub premises for cricket activity

**I agree to keep a copy of this COVID-19 Safety Plan at the business premises**

Yes