

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**



Your COVID-19 Safety Plan

Outdoor events

Business details

| | |
|--|--|
| Business name | University of Wollongong Cricket Club |
| Business location (town, suburb or postcode) | Northfields Avenue Wollongong 2522 |
| Select your business type | |
| COVID-19 Safe outdoor gatherings | |
| Completed by | Bruce Tosswill |
| Email address | bruce.tosswill@gmail.com |
| Effective date | 11 October 2021 |
| Date completed | 10 October 2021 |

Wellbeing of staff and customers

Exclude staff, performers and attendees who are unwell from the event.

Agree

Yes

Tell us how you will do this

We will remind all participants to not attend cricket training, matches and all other activities if they are feeling unwell or are experiencing any symptoms of COVID 19 or have been advised to quarantine by NSW Health. Officials from UOWCC will screen members before cricket related activities and exclude any members who are exhibiting any symptoms of COVID 19. If they are excluded they cannot return until they can provide a negative COVID 19 test result or a medical certificate stating that they are fit to return.

Provide staff with information and training on COVID-19, including COVID-19 vaccination, when to get tested, physical distancing, wearing masks, and cleaning. Agree

Yes

Tell us how you will do this

UOWCC will communicate the latest COVID 19 information to all participants. We are also supplied information from the University of Wollongong and as an affiliate to the organisation we have to comply also with the rules and information supplied by UOW.

Display conditions of entry including requirements to stay away if unwell, COVID-19 vaccination and record keeping. Agree

Yes

Tell us how you will do this

UOWCC will direct all participants to use QR codes at all venues using the Services NSW Check-in app or specific QR check-in apps mandated by UOW. Records of participants will be recorded and players in matches attendance will be recorded in Score books and the Cricket Australia on-line scoring website.

We will be required to comply with the specific rules of the UOW on the use of their facilities. When we are using other grounds we will have clear areas for players and exclude non players from that area.

Take reasonable steps to ensure all people aged 16 and over on the premises are fully vaccinated or have a medical exemption (including staff, attendees and contractors). For example, ensure posters outlining vaccination requirements are clearly visible, train staff on ways to check proof of COVID-19 vaccination status, remind customers of vaccination requirements in marketing materials. Guidance for

businesses is available at: <https://www.nsw.gov.au/covid-19/businesses-and-employment/covid-safe-business/vaccination-compliance-for-businesses>

Note: Staff outside of Greater Sydney who have received one dose of a COVID-19 vaccine are permitted to work until 1 November 2021 when they need to be fully vaccinated.

Agree

Yes

Tell us how you will do this

All players, officials will have to supply proof of full vaccination to club officials before they can attend any training, matches or organised events. It is a requirement of the governing body Cricket Illawarra that all players and officials are fully vaccinated along with UOW's ground hire requirements.

Physical distancing

Capacity for a controlled outdoor event must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 500 persons.

Capacity at a COVID-19 safe outdoor gathering must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 50 persons.

Agree

Yes

Tell us how you will do this

UOWCC will schedule all cricket related activities to ensure Public Health Orders relating to capacity and/or group sizes are complied with.

Ensure 1.5m physical distancing where possible, including:

- **at points of mixing or queuing**
- **between seated groups**
- **between staff.**

Agree

Yes

Tell us how you will do this

UOWCC will display signage at venues reminding participants of the need to physical distance where possible.

Avoid congestion of people in specific areas where possible.

Agree

Yes

Tell us how you will do this

UOWCC will communicate to participants the need to avoid creating situations where they may be congestion of people in a specific area and request that there is no more than 5 people per training net at any time, and any personal equipment must be stored at a minimum of 1.5 metres from another players personnel equipment. We currently have 3 side by side nets and to avoid congestion the central net will be closed. Team scorers will be instructed to sit 1,5 m apart and for players not to approach into that area.

Have strategies in place to manage gatherings that may occur immediately outside the premises and in any designated smoking areas.

Agree

Yes

Tell us how you will do this

We will advise players not to congest in car parks. UOW and all sporting grounds are no

smoking areas.

Singing and dancing by audiences is not allowed in indoor areas.

Patrons can only consume alcohol when seated in indoor areas.

Agree

Yes

Tell us how you will do this

All venues that UOWCC use are designated no alcohol areas and are all outdoor events. Any consumption of alcohol will be at post match functions undertaken at a licensed establishment where UOWCC complies with that establishments rules.

Where practical:

- **encourage private transport options to minimise crowding on public transport**
- **coordinate with public transport to minimise COVID-19 risks associated with transportation to and from the venue if crowding may occur.**

Agree

Yes

Tell us how you will do this

UOWCC will request participants to avoid using public transport where possible.

Ventilation

Review the 'COVID-19 guidance on ventilation' available at <https://www.nsw.gov.au/covid-19/getting-back-to-work-a-covid-safe-way/ventilation-guidance> and consider which measures are relevant to your premises before completing this COVID-19 Safety Plan.

Agree

Yes

Tell us how you will do this

Not applicable as all cricket activities operate in outdoor settings.

Use outdoor settings wherever possible.

Agree

Yes

Tell us how you will do this

All cricket activities operate in outdoor settings.

In indoor areas, increase natural ventilation by opening windows and doors where possible.

Agree

Yes

Tell us how you will do this

UOWCC if using indoor change rooms will open all doors and windows to increase ventilation.

In indoor areas, increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

Agree

Yes

Tell us how you will do this

UOWCC change rooms are not air conditioned being ventilated by windows and doors. It is unlikely that we would use change rooms.

Ensure mechanical ventilation systems are regularly maintained to optimise performance (for example through regular filter cleaning or filter changes).

Agree

Yes

Tell us how you will do this

Not applicable as cricket activities operate outdoors and change rooms if used are not air conditioned.

Consider consulting relevant experts such as building owners or facility managers, ventilation engineers and industrial or occupational hygienists to optimise indoor ventilation.

Agree

Yes

Tell us how you will do this

Not applicable.

Hygiene and cleaning

Face masks must be worn by staff and customers in indoor areas, unless exempt.

Agree

Yes

Tell us how you will do this

UOWCC will communicate to all participants a requirement to wear masks when using indoor facilities where there is a requirement by Public Health orders to do so.

Adopt good hand hygiene practices. Have hand sanitiser at key points around the venue.

Agree

Yes

Tell us how you will do this

UOWCC will provide hand sanitiser to all teams for use of by players at grounds and promote the use of and then need for good hygiene practices.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.

Agree

Yes

Tell us how you will do this

UOWCC will request UOW whom we hire grounds from that hand soaps and paper towels are provided if there is no hand dryers.

Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces several times per day.

Agree

Yes

Tell us how you will do this

All cricket activities operate outdoors with no frequently touched areas or surfaces.

Record keeping

Use the NSW Government QR code system to collect an electronic record of the name, contact number and entry time for all staff, attendees and contractors.

Agree

Yes

Tell us how you will do this

UOWCC will communicate to all participants to use the Services NSW QR code system to check in and check out for any cricket related activities. UOW is providing QR codes for training and grounds and Cricket Illawarra is providing QR codes for all other grounds.

Processes must be in place to ensure that people provide the required contact information, such as by checking phones for the green tick to confirm they have checked in (keeping 1.5m physical distance between staff and patrons). QR codes should be clearly visible and accessible including at entrances to the event.

Agree

Yes

Tell us how you will do this

UOWCC will communicate to all participants to use the Services NSW QR code system to check in and check out for any cricket related activities.

If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If it is not possible for check-in to occur, keep a record of the name, contact number and entry time for all staff, attendees and contractors for a period of at least 28 days. These records must be provided in an electronic format such as a spreadsheet as soon as possible, but within 4 hours, upon request from an authorised officer.

Agree

Yes

Tell us how you will do this

If a person is unable to check in their details will be recoded on the match score book or a register at training and those records maintained and available in spreadsheet form if requested.

Other types of venues or facilities at the event must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the event on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured if the event has sub-premises that are gyms, entertainment facilities, hospitality venues, nightclubs and retail premises.

Agree

Yes

Tell us how you will do this

Not applicable as there is no other events occurring concurrent with cricket activities.

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes