

**> BE COVID SAFE.  
HELP NSW STAY IN BUSINESS.**



## Your COVID-19 Safety Plan

### Community sport

#### Business details

Business name	Northern Districts Junior Cricket club
Business location (town, suburb or postcode)	Gibson Park, Thirroul
Completed by	Richard Williams
Email address	<a href="mailto:richlwill1975@gmail.com">richlwill1975@gmail.com</a>
Effective date	19 October 2021
Date completed	29 October 2021

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### Wellbeing of staff and customers

**Exclude staff, volunteers, parents/carers and participants who are unwell.**

Agree

Yes

**Tell us how you will do this**

Provide prior advice to participants and also have QR signage at each venue  
Email participants prior to the event that if they are unwell or have any Covid symptoms to stay at home and not attend the event. We will also exclude any unwell participants or

anyone showing symptoms. Advising participants that are turned away due to illness or displaying symptoms that they will need to provide proof of a negative Covid test before they return to training or play. We advise members to check the NSW Government website for full list of symptoms associated with COVID-19 infection and exposure sites - <https://www.nsw.gov.au/covid19/symptoms-and-testing>

**Provide staff with information and training on COVID-19, including COVID-19 vaccination, when to get tested, physical distancing, wearing masks and cleaning.**  
**Agree**

Yes

**Tell us how you will do this**

Prior advice to participants to ensure 100% compliance.  
Update stakeholders on NSW government guidelines & Covid safe policies and procedures. Cricket Illawarra will communicate current Public Health Orders and compliance to volunteers on a regular basis, sharing updates from the NSW Government website & Social Media, this will be shared by NDJCC through Social Media and other. Volunteers will be offered training on COVID-19 processes such as, When to get tested – NSW Government Social Distancing Requirements – Wearing of Masks requirements and COVID-19 Safety Plan

Display conditions of entry including requirements to stay away if unwell

**Display conditions of entry including requirements to stay away if unwell, COVID-19 vaccination and record keeping.**  
**Agree**

Yes

**Tell us how you will do this**

QR posters at every venue for compulsory sign in with accompanied notice including to stay home if unwell. Participants (If required by age), Spectators, Team Officials & Family must be Double Vaccinated to attend or participate. Clubs to maintain a register of sighting participants digital certificates or manual certificates.

**Take reasonable steps to ensure all people aged 16 and over on the premises are fully vaccinated or have a medical exemption (including staff, volunteers, attendees and contractors). For example, ensure posters outlining vaccination requirements are clearly visible; remind players, officials, volunteers and spectators of vaccination requirements in marketing and communications materials; check vaccination status**

**upon arrival and only accept valid forms of evidence of vaccination; train staff and volunteers on ways to check proof of COVID-19 vaccination status. Guidance for organisations is available at: <https://www.nsw.gov.au/covid-19/businesses-and-employment/covid-safe-business/vaccination-compliance-for-businesses>**

**Note: Staff and volunteers outside of Greater Sydney who have received one dose of a COVID-19 vaccine are permitted to enter such premises for work until 1 November 2021 when they need to be fully vaccinated, or have a medical contraindication, in order to enter the premises.**

**Agree**

Yes

**Tell us how you will do this**

abiding by Public Health orders in relation to vaccination.

NDJCC will ensure to the best of their ability that all their members comply with Public Health Orders.

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## **Physical distancing**

**Capacity at an outdoor community sporting event must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 1000 persons.**

**Agree**

Yes

**Tell us how you will do this**

Change rooms to have signage for 1 person per 2m<sup>2</sup>

All matches are outdoors with marketing & signage to maintain social distancing and for people not to congregate

**Ensure 1.5m physical distancing where possible, including:**

- **at points of mixing or queuing**
- **between seated groups**
- **between staff / volunteers.**

**Agree**

Yes

**Tell us how you will do this**

Marketing & signage at venues for people not to congregate & to maintain 1.5m Social Distancing. Limiting the number of players per net to 5. Designated area for equipment with 1.5metre gap between each.

**Minimise mingling of participants from different games and timeslots where possible, particularly people aged under 16 who may not yet be fully vaccinated. For mass participation events, consider staggering the starting times for different groups to minimise crowding where possible.**

**Tell us how you will do this**

Advising participants to get in play and get out. Direction to parents to stay in vehicle during drop off and pick up where possible and to not congregate.

**Agree**

Yes

**Avoid congestion of people in specific areas where possible, such as change rooms and other communal facilities.**

**Agree**

Yes

**Tell us how you will do this**

All premises are public spaces and are covered with the 1.5m Social Distancing signage. Designated area for equipment with 1.5metre gap between each. Communicate with

clubs, parents & spectators via email & Social Media that they will not be permitted in any training area

**Strategies must be in place to reduce crowding and promote physical distancing in communal facilities such as showers, change rooms and lockers.**

**Agree**

Yes

**Tell us how you will do this**

Signage for ventilated changerooms to limit entry to 1 person per 2m<sup>2</sup> rule  
Marketing via Social Media to the community and via email to club stakeholders

**Have strategies in place to manage gatherings that may occur immediately outside the premises, such as pick-up/drop-off zones and staggered start/finish times.**

**Agree**

Yes

**Tell us how you will do this**

Advising participants to get in play and get out. Direction to parents to stay in vehicle during drop off and pick up where possible and to not congregate

**Where possible, encourage participants to avoid carpools with people from different household groups.**

**Agree**

Yes

**Tell us how you will do this**

Advise to follow Public Health Orders on carpooling

**Singing by audiences is not allowed in indoor areas.**

**Agree**

Yes

## **Tell us how you will do this**

Not applicable as all activities will be outdoor

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## **Ventilation**

**For indoor areas, review the 'COVID-19 guidance on ventilation' available at <https://www.nsw.gov.au/covid-19/getting-back-to-work-a-covid-safe-way/ventilation-guidance> and consider which measures are relevant to your premises before completing this COVID-19 Safety Plan.**

**Agree**

Yes

## **Tell us how you will do this**

All our events are outdoors with changerooms to be closed if no ventilation available or 1 person per 2m<sup>2</sup> if ventilated

**Use outdoor settings wherever possible.**

**Agree**

Yes

## **Tell us how you will do this**

Not Applicable, All cricket activities operate outdoors

**In indoor areas, increase natural ventilation by opening windows and doors where possible.**

**Agree**

Yes

**Tell us how you will do this**

Signage on Changerooms & Indoor areas

**In indoor areas, increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).**

Agree

Yes

**Tell us how you will do this**

Not Applicable, All cricket activities operate outdoors

**Ensure mechanical ventilation systems are regularly maintained to optimise performance (for example through regular filter cleaning or filter changes).**

Agree

Yes

**Tell us how you will do this**

Not Applicable, All cricket activities operate outdoors

**Consider consulting relevant experts such as building owners or facility managers, ventilation engineers and industrial or occupational hygienists to optimise indoor ventilation.**

Agree

Yes

**Tell us how you will do this**

Not Applicable, All cricket activities operate outdoors

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**Hygiene and cleaning**

**Face masks must be worn in indoor areas, unless exempt.**

**Note: People engaging in physical exercise are exempt.**

**Agree**

Yes

**Tell us how you will do this**

Not Applicable, All cricket activities operate outdoors

**Adopt good hand hygiene practices. Have hand sanitiser at key points around the venue.**

**Agree**

Yes

**Tell us how you will do this**

We will promote the use of hand sanitiser and hygiene practice to participants. We will encourage participants to carry personal hand sanitiser to enable good personal hygiene. No use of saliva on cricket balls. Participants encouraged to bring their own equipment including cricket balls. Any equipment that is shared should be cleaned and disinfected after use

**Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.**

**Agree**

Yes

**Tell us how you will do this**

We will work with venue operators to ensure soap and towels are well stocked. We will advise them of issues

**Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces**



**several times per day.**

Agree

Yes

**Tell us how you will do this**

All cricket activities operate outdoors with no frequently touched areas

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## **Record keeping**

**Use the NSW Government QR code system to collect an electronic record of the name, contact number and entry time for all staff, volunteers, attendees and contractors.**

**Note: Organisations are not required to keep proof of vaccination status in their records.**

Agree

Yes

**Tell us how you will do this**

We will register to use the NSW Government QR system and communicate the requirement to use the system to participants. We will ensure that a QR code for the venue is displayed in a suitable place and/or ensure that participants otherwise have a means of accessing the QR code upon arrival

**Processes must be in place to ensure that people provide the required contact information, such as by checking phones for the green tick to confirm they have checked in (keeping 1.5m physical distance between staff and patrons). QR codes should be clearly visible and accessible including at entrances to the event.**

Agree

Yes

**Tell us how you will do this**

Clubs to have a manual sign on register for people who cannot use QR Code. Cricket Illawarra will make participants aware of the requirement to use the Service NSW QR system to check in at each venue or facility. QR codes and signage will be displayed at entry and exit point of venues. The check in 'green tick' may be verified by a team or club official

**If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If it is not possible for check-in to occur, keep a record of the name, contact number and entry time for all staff, attendees and contractors for a period of at least 28 days. These records must be provided in an electronic format such as a spreadsheet as soon as possible, but within 4 hours, upon request from an authorised officer.**

Agree

Yes

**Tell us how you will do this**

A manual attendance register/roll call will be in place for anyone that is unable to scan the QR code provided. This register will be made available to an authorised officer available within 4 hours and filed for a minimum of 28 days

**Other types of venues or facilities at the event must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the event on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured if the event has sub-premises that are gyms, entertainment facilities, hospitality venues, nightclubs and retail premises.**

Agree

Yes

**Tell us how you will do this**

All venues have a separate QR Code which covers sub premises for cricket activity

**I agree to keep a copy of this COVID-19 Safety Plan at the business premises**

Yes